



**RESEAU INTERNATIONAL DES ORGANISMES DE BASSIN
INTERNATIONAL NETWORK OF BASIN ORGANIZATIONS
RED INTERNACIONAL DE ORGANISMOS DE CUENCA**

PTS BUDGET ESTIMATE FOR 2012

I) EXPENDITURES

IN EUROS

▣ NETWORK MANAGEMENT - INFORMATION TO MEMBERS - ADMINISTRATIVE MANAGEMENT

◆ 5 days x project manager	x	770,00 €/d	3 850,00 €	
◆ 10 days x engineer	x	650,00 €/d	6 500,00 €	
◆ 10 days x assistant / translator	x	370,00 €/d	3 700,00 €	
Telephone + fax + mailing			1 000,00 €	
◆ <u>SUB-TOTAL OVERALL MANAGEMENT</u>			15 050,00 €	<u>15 050,00 €</u>

▣ OFFICIAL TRAVELS OF THE PRESIDENT OR BUREAU MEMBERS

ENTERTAINMENT OF AUTHORITIES

◆ DSA x 12 d	x	180,00 €/j (average)	2 160,00 €	
◆ travels x 2	x	1 120,00 €/ (average)	2 240,00 €	
◆ entertainment expenses	x	4 000,00 €	4 000,00 €	
◆ <u>SUB-TOTAL OFFICIAL ENTERTAINMENT</u>			8 400,00 €	<u>8 400,00 €</u>

▣ ONE MEETING OF THE LIAISON BUREAU: Autumn 2012

▶ **Preparation**

◆ 3 days x project manager	x	770,00 €/d	2 310,00 €	
◆ 3 days x engineer /com. manager	x	650,00 €/d	1 950,00 €	
◆ 5 days x assistant / translator	x	370,00 €/d	1 850,00 €	
Telecommunications		500,00 €	500,00 €	
◆ Sub-Total for one meeting			6 610,00 €	<u>6 610,00 €</u>

▶ **Participation in a meeting**

◆ 4 days x project manager		770,00 €/d	3 080,00 €	
◆ 4 days x engineer or expert		650,00 €/d	2 600,00 €	
◆ 4 days x com. Manager		650,00 €/d	2 600,00 €	
◆ International travels				
◆ 1 500,00 €/t	3 pers. x		4 500,00 €	
◆ DSA x 4 d x	3 pers. x	180,00 €/d	2 160,00 €	
◆ Miscellaneous (lump sum)	3 pers. x	152,45 €/t	457,35 €	
◆ Sub-Total Bureau			15 397,35 €	<u>15 397,35 €</u>

■ **MEETINGS OF THE LIAISON BUREAU (continuation)**

●	Report and follow-up				
◆	2 days x project manager	x	770,00 €/d		1 540,00 €
◆	2 days x engineer /com. Manager	x	650,00 €/d		1 300,00 €
◆	2 days x assistant / translator	x	370,00 €/d		740,00 €
	Telecommunications	x	150,00 €		150,00 €
◆	• Sub-total for one meeting				<u>3 730,00 €</u>
◆	<u>Sub-total for one Bureau meeting in 2012</u>				<u>3 730,00 €</u>

■ **PARTICIPATION IN THE 6TH WORLD WATER FORUM**

MARSEILLES – 12 - 17 MARCH 2012

▶	Preparation				
◆	15 days x project manager	x	770,00 €/d		11 550,00 €
◆	15 days x engineer /com. Manager	x	650,00 €/d		9 750,00 €
◆	20 days x assistant / translator	x	370,00 €/d		7 400,00 €
▶	Participation and facilitation of INBO sessions - Topic 1.5 and CS1 - 12 sessions				
◆	9 days x project manager	x	770,00 €/d		6 930,00 €
◆	9 days x engineer	3 pers. x	650,00 €/d		17 550,00 €
◆	9 days x com. Manager		650,00 €/d		5 850,00 €
◆	international travel	x	1 050,00 €/d	x 5	5 250,00 €
◆	DSA (average)		180,00 €/d	x 45 d	8 100,00 €
	miscellaneous (lump sum)	x	152,45 €/p	x 5	762,25 €
	car rental	x	114,34 €/d	x 8	914,72 €
▶	Participation in a preliminary coordination meeting in Marseilles				
◆	3 days x project manager		770,00 €/d		2 310,00 €
◆	international travel		1 050,00 €		1 050,00 €
◆	DSA	3 j. x	180,00 €/d		540,00 €
◆	miscellaneous (lump sum)		152,45 €/t		152,45 €
▶	Preparation, printing and transport of documents				
	Launching of INBO / GWP Handbook- side event -				6 000,00 €
▶	Drawing up and dissemination of the proceedings				
◆	2 days x project manager		770,00 €/d		1 540,00 €
◆	3 days x assistants and translators	x	370,00 €/d		1 110,00 €
▶	Estimate for phone + Fax + mailing (exceptional invitations)				<u>1 500,00 €</u>
◆	<u>SUB-TOTAL FOR THE 6th WWF OF MARSEILLES 2012</u>				<u>88 259,42 €</u>

■ **CONFERENCE OF "EUROPE-INBO" GROUP 2012**

●	Preparation				
◆	5 days x project manager	x	770,00 €/d		3 850,00 €
◆	6 days x engineer /com. manager	x	650,00 €/d		3 900,00 €
◆	8 days x assistant / translator	x	370,00 €/d		2 960,00 €
●	Participation and facilitation of the "EUROPE-INBO 2012" Conference				
◆	6 days x project manager	x	770,00 €/d		4 620,00 €
◆	6 day x engineer x 2	x	650,00 €/d		7 800,00 €
◆	6 days x com. manager	x	650,00 €/d		3 900,00 €
	international travel	x	1 000,00 €/d	x 4	4 000,00 €
	DSA (average)	x	180,00 €/d	x 24 d	4 320,00 €
	miscellaneous (lump sum)	x	152,45 €/p	x 4	609,80 €
	car rental	x	114,34 €/d	x 4	457,36 €
●	Preparation, printing and transport of documents				1 000,00 €
●	Drawing up and dissemination of the proceedings/declarations				
◆	1 day x project manager	x	770,00 €/d		770,00 €
◆	5 days x assistant / translator	x	370,00 €/d		1 850,00 €
●	Follow-up of decisions				
◆	3 days x project manager	x	770,00 €/d		2 310,00 €
◆	5 days x assistant and translator	x	370,00 €/d		1 850,00 €
●	Estimate for phone + Fax + mailing of invitations				1 000,00 €
					45 197,16 €
◆	<u>Sub-total for "EUROPE - INBO" 2012</u>				45 197,16 €

■ PROMOTION OF PROGRAMS AND PROJECTS - PREPARATION OF INBO GA 2013 (Brazil)

➔ **COORDINATION**

● **Project facilitation and drawing up of documents**

◆ 3 days x project manager	x	770,00 €/d	2 310,00 €
◆ 2 days x translators	x	370,00 €/d	740,00 €

● **Preparation of INBO General Assembly in Brazil**

◆ 2 days x project manager	x	770,00 €/d	1 540,00 €
◆ 3 days x com. Manager	x	650,00 €/d	1 950,00 €
◆ 3 days x engineer	x	650,00 €/d	1 950,00 €
◆ 6 days x translators	x	370,00 €/d	2 220,00 €

● **Travel in Brazil - ANA - LANBO - REBOB**

◆ 5 days x project manager	x	770,00 €/d	3 850,00 €
◆ travel x 1	x	1 050,00 €/d	1 050,00 €
◆ DSA x 5 d	x	180,00 €/d	900,00 €
miscellaneous (lump sum)	x	152,45 €/d	152,45 €

◆ <u>Sub-total project follow-up</u>			16 662,45 €	<u>16 662,45 €</u>
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■ SUPPORT TO THE ACTIVITIES OF THE REGIONAL AND SPECIALIZED NETWORKS

- a) Africa: 2 missions
- b) Latin America: 2 missions
- c) Central and Eastern Europe: 1 mission
- d) The Mediterranean: 2 missions
- e) Network of Transboundary Basins Organizations: 1 mission
- f) EUROPE-INBO Group: 1 mission
- g) EECCA: 2 missions
- h) North America: 2 missions

TOTAL ESTIMATE FOR 13 MISSIONS IN 2012

● **Preparation in France / mission**

◆ 3 days x project manager	x	770,00 €/d	2 310,00 €
◆ 3 days x assistant	x	370,00 €/d	1 110,00 €
◆ Sub-Total preparation (a)			<u>3 420,00 €</u>

● **Assignments (standard – average/mission)**

◆ 4 days x project manager	x	770,00 €/d	3 080,00 €
◆ DSA x 3 d	x	180,00 €/d	540,00 €
International travels		1 300,00 €/t	1 300,00 €
Miscellaneous (lump sum)		152,45 €/t	152,45 €

◆ Sub-Total for mission (b)			<u>5 072,45 €</u>	mission
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◆ Sub-Total for one standard mission (a + b)			8 492,45 €	mission
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◆ <u>Sub-Total support to regional networks x 13 missions</u>				<u>110 401,85 €</u>
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■ PUBLICATION OF THE NETWORK NEWSLETTER

One issue in three languages in 2012

1) Reminders to authors and drawing up

Editing in 4 languages: English + Spanish + French + Russian

◆ 30 days x assistant	x	370,00 €/d	11 100,00 €
◆ 15 days x engineer	x	650,00 €/d	9 750,00 €
◆ 5 days x project manager	x	770,00 €/d	3 850,00 €
			<u>24 700,00 €</u>

◆ **Sub-Total (1)****24 700,00 €**

2) Subcontracted translations (typed pages)

◆ Spanish 40 pages	x	45€ TNI	} 5 400,00 €
◆ English 40 pages	x	45€ TNI	
◆ Russian 40 pages	x	45€ TNI	

3) Prototype and entering on the Web - 4 versions

9 600,00 €

4) Preparation of film for 3 issues - TNI

1 700,00 €

5) Printing – 22,000 copies.

French copies	7 500	} 21 740,00 €
English copies	11 000	
Spanish copies	3 000	
Transport charges	1 000,00 € HT	

◆ **Sub-Total (2+3+4+5) Taxes incl.(VAT: 19.60%)****38 440,00 €**

6) Mailing - 19200 copies

◆ 5 days x assistant	x	370,00 €/d	1 850,00 €
7 000 copies		French	7 000,00 €
10 000 copies		English	19 000,00 €
2 200 copies		Spanish	4 700,00 €

◆ **Sub-Total mailing (6)****32 550,00 €**◆ **SUB-TOTAL INBO NEWSLETTER 2012****95 690,00 €****(1+2+3+4+5+6)****■ DEVELOPMENT OF WEBSITE - <http://www.inbo-news.org>**● **Forum organization and site development**

◆ 3 days x project manager	x	770,00 €/d	2 310,00 €
◆ 30 days x webmaster	x	650,00 €/d	19 500,00 €
◆ 5 days x computer scientist	x	650,00 €/d	3 250,00 €

◆ **SUB-TOTAL WEBSITE**

25 060,00 €

25 060,00 €**■ PROMOTION - COMMUNICATION AND MEDIA**

◆ 15 days x com. manager	x	650,00 €/d	9 750,00 €
◆ Telecommunications	x	300,00 €/d	300,00 €

◆ - Travels (for information)

- Press mailing (for information) (see the Network Newsletter + Marseilles)

◆ **SUB-TOTAL « RELATIONS WITH THE MEDIA »**

10 050,00 €

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TOTAL EXPENDITURES FOR TECHNICAL SECRETARIAT IN 2012

* Overall coordination		15 050,00 €
* Official entertainments		8 400,00 €
* Meeting of the Liaison Bureau		25 737,35 €
* 6th WWF in Marseilles		88 259,42 €
* EUROPE-INBO Conference and WG		45 197,16 €
* Preparation INBO GA 2013		16 662,45 €
* Support and facilitation of the Regional Networks		110 401,85 €
* Publication of INBO Newsletter n° 20		95 690,00 €
* Development of website		25 060,00 €
* Promotion to the Media		10 050,00 €
♦ <u>TOTAL EXPENDITURE ESTIMATE FOR 2012</u>		<u>440 508,23 €</u>

PROVISIONAL INCOME FOR 2012

* Subscriptions 2012	45 X	1 000,00 €	45 000,00 €
* French Ministry of Energy, Ecology Sustainable Development and Regional Planning			370 000,00 €
* WWF6 - Europe for SERPT 1&2			20 000,00 €
* PTS self-funding and other incomes from projects (facilitation/expertise)			5 508,23 €
<u>TOTAL INCOME FOR YEAR 2012</u>			<u>440 508,23 €</u>